

SCHEDULE TRANSITION

SEPT 4



LAST WEEKLY PAYROLL
Final check on your current
schedule through MASS

SEPT 11



2 TRANSITION PAYCHECKS
Includes time paid through
MASS & SOLID

SEPT 25



FIRST SOLID PAYCHECK
First paycheck on the new
SOLID payroll schedule



**TECHNICIAN & NON-EXEMPT
EMPLOYEES**

Moving from WEEKLY to
BIWEEKLY PAY



Workweek Changing
**SUNDAY-SATURDAY to
MONDAY - SUNDAY**

HOURS WORKED	PAY DATE	WHAT'S HAPPENING
Aug. 23 – Aug. 29	FRIDAY SEPTEMBER 4	Last weekly paycheck through MASS
Aug. 30 – Aug. 31 (2 days)	FRIDAY SEPTEMBER 11	Paid through MASS Includes 2 days of work
Sept. 1 – Sept. 6 (6 days)		Paid through SOLID Includes 6 days of work <i>OT will be included if applicable</i>
Sept. 7 – Sept. 20	FRIDAY SEPTEMBER 25	First full biweekly paycheck through SOLID

IMPORTANT NOTES



Your rate of
pay is not
changing



The timing of
your paycheck
is changing



Overtime will
continue to be
paid according
to applicable
laws and
company policy



Beginning
September 1,
payroll will be
processed on a
biweekly
schedule

IMPORTANT REMINDERS



Future paystubs will be available in UKG. Paystubs will no longer be emailed.



You will receive two (2) W-2 forms for this tax year.



Questions? We're here to help!
Email us at hr-support@solidcare.com